



## U6 Study Leave and A level Results 2018

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These are the details of the arrangements for the Upper Sixth.

### *Suspended timetable*

Formal lessons will finish at 1230 on Friday 18 May. That evening your daughter is invited to a drinks reception at Mrs Anne McMeehan-Roberts' house, Chair of Governors. The details for this will be sent separately to the girls nearer the time.

### *Registration*

Students should register in the sixth form common room with myself or a member of staff for examinations at the following times:

- 8.45 am for morning papers, which will begin at 9.00 am
- 1.00 pm for afternoon papers, which will begin at 1.15 pm.

If a student is ill and cannot attend for an examination, the school office should be informed immediately.

### *Return of books*

The final A2 examination of the session will take place on Thursday 28 June. All textbooks should be returned to subject teachers in departments between 1440 and 1540 on Thursday 28 June. Each student must obtain a signature from all relevant departments and from the librarian. Forms will be available from me or Mr Maude in my office from 1330. Please could each student return the form directly to myself or Mr Maude in my office to be finally signed off. These signed forms will constitute receipts for books returned. A bill will be sent home for any books outstanding on 3 July. The money to pay for these bills should be placed in a sealed envelope, marked for the attention of Mrs Harris, and either posted or placed in the black post box in the pupils' entrance. In the unlikely event any outstanding books should be returned direct to Reception so they can be removed from your bill.

### *Results*

The A level results should be available on Thursday 16 August. Students should come into school on that day between 8.00am to 9.30am to collect their results personally from their form tutor. Results may be collected by parents but we will not hand them to anyone else unless we have written authorisation to do so. In exceptional circumstances, results may be given by email. This is usually by prior arrangement.

It is not advisable for girls to take a holiday at this time since any student who does not meet the terms of an offer will need to contact her university of choice immediately. Staff will, of course, be available at this time to resolve any problems which may arise.

John Paget-Tomlinson  
Deputy Head (Academic)

