



Portsmouth  
High School

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GDST  
GIRLS' DAY SCHOOL TRUST

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## School Uniform Policy

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Pre-School, Prep, Senior and Sixth Form

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Part of the Girls' Day School Trust family of schools

# Uniform Policy

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All Trust schools require pupils to wear a uniform. School uniform gives pupils a sense of community and can instil pride in the school. It contributes to our ethos and sets an appropriate tone, supporting positive behaviour and discipline. It also supports pupils in learning how to dress appropriately.

Our uniform has been developed in consultation with pupils, parents, local governors and the local community. A full consultation of views and concerns will take place before any amendments are made to this policy.

Cost is carefully considered in deciding on uniform design and uniform suppliers, and we review contract arrangements with suppliers regularly so that parents continue to get value for money.

Sustainability is considered carefully when sourcing all items of compulsory uniform.

## Aims

Our uniform is a positive expression of our ethos and values.

The wearing of our uniform should encourage pupils to treat each other and the school environment with respect. It should support pupils in learning how to dress in a manner appropriate to the activity being undertaken and the environment they are inhabiting.

## Communication With Parents

This policy is available on the school website and in the Parents' Handbook. Prospective parents are sent clear guidance on uniform well in advance of the admission of their child.

## Equal Opportunities

We will seek to make appropriate arrangements to reflect the requirements of pupils with regards to acceptable variations of the school uniform. We are sensitive to and demonstrate a respect for the needs of different cultures, races, medical conditions, genders and religions, and their needs are accommodated within this policy.

## Representations about uniform requirements

If any parent has any concerns before or after admission they are very welcome to contact the Headmistress to discuss alternative arrangements.

If the Headmistress authorises trousers then please contact the School Blazer helpline 0333 7000 703 to purchase the regulation navy blue trousers. No other trousers may be worn.

## Health and Safety

Any religious variations to our uniform must still comply with our Health and Safety requirements. Health and Safety is considered in relation to appropriate dress codes for Sixth Formers.

To promote a healthy lifestyle, our uniform does not preclude walking or cycling to school. Pupils are permitted to wear light colours and reflective materials over their uniform, so that pupils are as visible as possible when walking or cycling to school during the winter months.

## Procedure in the Event of Non-Compliance

Non-compliance with the uniform policy is investigated directly case by case. We may impose sanctions for breach of the uniform policy. Persistent flouting of the uniform requirements will be dealt with as a disciplinary matter by the Head of Year or Deputy Head.

We may ask a pupil to go home to change their clothes. This will be for no longer than is necessary to effect the change of clothing and would only be appropriate where the change could be made quickly and easily. In such cases parents will be notified. We will always bear in mind the age and vulnerability of the child and availability of a parent.

Exclusion is not usually an appropriate response to breaches of this policy, except where persistent and defiant.

## Uniform Description

School uniform will be worn whenever pupils are on site at Portsmouth High School. This includes the journey to and from school and on school visits as required.

## Prep School Uniform

Regulation Uniform: Official outfitters – Schoolblazer. All items marked with a \* must be purchased from Schoolblazer.

### Pre-School

*Winter & Summer:*

Maroon Storm-proof\*

White Crested Polo Shirt\*

Jersey Crested Sweat Top\*

Jersey Skirt\*

Jersey Jogging Bottoms\* (optional alternative to the skirt)

Navy tights\* (or any store) or for summer, White Ankle Socks (any store)

Navy or Black shoes, no slip-ons or sandals (any store)

Wellington Boots for Forest Schools (any store)

Maroon Book Bag\*

Navy Art Overall\*

Ballet outfit, light pink leotard, skirt & shoes or similar (any store)

Maroon or Navy Hair apparel\* (or any store)

*Optional items:*

Pink & White Striped Summers Dress\*

Navy Crested Fleece Hat\*

Navy Fleece Scarf\*

## **Reception, Year 1 and Year 2**

*Winter:*

Maroon Storm-proof\*

Prep Girls Blazer\*

Long or short Sleeve Blouse\*

V Neck Crested Jumper\*

Zip Front Pinafore\*

Navy tights\* or Navy Knee Length Socks\* (or any store)

Navy or Black shoes, no slip-ons or sandals (any store)

Wellington Boots for Forest Schools (any store)

Old trainers useful for playtime (any store)

*Summer:*

Prep Girls Blazer\*

Pink & White Striped Summer Dress\*

V Neck Crested Jumper\*

White Ankle Socks\* (or any store)

Navy or Black shoes, no slip-ons or sandals (any store)

Wellington Boots for Forest Schools (any store)

Old trainers for playtime (any store)

*All Year requirements:*

Maroon Book Bag\*

Navy Art Overall\*

Ballet outfit, light pink leotard, skirt & shoes or similar (any store)

Maroon or Navy Hair apparel\* (or any store)

*Optional items:*

Navy Crested Fleece Hat\*

Navy Fleece Scarf\*

Maroon Cardigan\*

## **Physical Education Reception, Year 1 and Year 2**

White Crested Polo\*

Jersey Crested Sweat Top\*

Jersey Jogging Bottoms\*

Navy Blue Cycle Shorts\* (or any store)

White Ankle Socks\* (or any store)

White or predominantly White Trainers (any store)

## **Year 3 & Year 4**

*Winter:*

Maroon Storm-proof\*

Prep Girls Blazer\*

Long or short Sleeve Blouse\*

V Neck Crested Jumper\*  
Zip Front Pinafore\*  
Navy tights\* or Navy Knee Length Socks\* (or any store)  
Navy or Black shoes, no slip-ons or sandals (any store)  
Wellington Boots for Forest Schools (any store)  
Old trainers for playtime (any store)

*Summer:*

Prep Girls Blazer\*  
Pink & White Striped Summer Dress\*  
V Neck Crested Jumper\*  
White Ankle Socks\* (or any store)  
Navy or Black shoes, no slip-ons or sandals (any store)  
Wellington Boots for Forest Schools (any store)  
Old trainers for playtime (any store)

*All Year requirements:*

Maroon Prep Backpack\*  
Maroon or Navy Hair apparel\* (or any store)

*Optional items:*

Boot bag\*  
White Base Layer\*  
Navy Crested Fleece Hat\*  
Navy Fleece Scarf\*  
Maroon Cardigan\*

## **Year 5**

*Winter:*

Maroon Storm-proof\*  
Prep Girls Blazer\*  
Long or short Sleeve Blouse\*  
V Neck Crested Jumper\*  
Dior Pleat Skirt\* *pupils joining in September 2017 must wear the new style skirt. The existing design may be worn by all other pupils until September 2019*  
Navy tights\* or Navy Knee Length Socks\* (or any store)  
Navy or Black shoes, no slip-ons or sandals (any store)  
Wellington Boots for Forest Schools (any store)  
Old trainers for playtime (any store)

*Summer:*

Prep Girls Blazer\*  
Pink & White Striped Summer Dress\*  
V Neck Crested Jumper\*  
White Ankle Socks\* (or any store)  
Navy or Black shoes, no slip-ons or sandals (any store)  
Wellington Boots for Forest Schools (any store)  
Old trainers for playtime (any store)

*All Year requirements:*

Maroon Prep Backpack\*  
Maroon or Navy Hair apparel\* (or any store)

Optional items:

Boot bag\*

White Base Layer\*

Navy Crested Fleece Hat\*

Navy Fleece Scarf\*

Maroon Cardigan\*

## Year 6

Winter & Summer

Maroon Storm-proof\*

Prep Girls Blazer\*

Long or short Sleeve Blouse\*

V Neck Crested Jumper\*

Skirt\* *pupils joining in September 2017 must wear the new style skirt. The existing design may be worn by all other pupils until September 2019*

Navy tights\* or Navy Knee Length Socks\* (or any store) for winter or for summer White Ankle Socks\* (or any store)

Navy or Black shoes, no slip-ons or sandals (any store)

Wellington Boots for Forest Schools (any store)

Old trainers for playtime (any store)

Maroon Cardigan\*

## Year 3 - Year 6

White Crested Polo\*

Maroon/Navy Tracksuit Top\*

Maroon/Navy Training Pant\*

Maroon/Navy Skort\*

Maroon/White Games Socks\*

White Sports Ankle Socks\* (or any store)

White or predominantly White Trainers (any store)

Games Bag\*

Navy or Black, plain, one piece Swimsuit & hat\* (or any store)

Shin Pads\* & Mouth guard\* (or any store)

## Senior Department School Uniform

Official outfitters - Schoolblazer.

**All compulsory items of school uniform with the exception of shoes, socks and tights must be obtained from the official outfitters.**

Uniform must be worn by girls from years 7 to 11. Hair styles should be neat and simple, avoiding extremes of fashion. A wristwatch may be worn and up to 2 plain gold or silver studs. No other jewellery is permitted except a discreet (silver or gold) religious symbol on a silver or gold chain.

Sixth Form girls do not wear uniform but they are required to dress appropriately given that they are in a working environment. Please refer to the Sixth Form Dress Code for further information.

## Senior school compulsory uniform

1. Regulation maroon jacket
2. Regulation skirt - when standing, the skirt should be no shorter than 2 "above the top of the knee. Pupils joining in September 2017 must wear the new style skirt. The existing design may be worn by all other pupils until September 2019.
3. Regulation pink shirt (Long or short sleeve)
4. Jumper (optional) - Regulation plain knit maroon jumper with long sleeves.
5. Footwear - Years 7 to 11: Plain black leather shoes with flat heels (not more than 5 cms) giving adequate support to the foot. Fashion shoes are not suitable for school wear. Flat ballet style pumps and canvas shoes do not provide adequate support for the foot and accidents have occurred on the stairs because shoes have slipped off. In addition, pumps or canvas shoes do not provide adequate protection in Science and in Design Technology. The following pictures should help you purchase shoes which confirm to our guidelines:

*Safety in school: Student footwear (Images from [www.clarks.co.uk](http://www.clarks.co.uk))*



**Acceptable standard** – solid sole with leather upper to toes. The shoe is held in place with a strap. This style provides some support to the foot when standing. It must be understood that these shoes offer limited protection from falling objects.

**Very minimum standard** - pump style shoes are only acceptable if:

- They are black leather with no glitter additions.
- They have a reinforced back which cannot be trodden down.

6. Socks/Tights - Years 7 to 11: navy or black opaque tights. White, navy or black socks may be worn.
7. If the Headmistress has authorised trousers then please contact the School Blazer helpline 0333 7000 703 to purchase the regulation navy blue trousers. No other trousers may be worn.

## Senior School optional uniform

1. A plain navy, grey or black outdoor coat, with no contrasting colour trimmings or fastenings, which substantially covers the uniform is acceptable. Fleeces and other

fashion garments are not. Any coat/raincoat worn must conform to school requirements.

2. A plain dark cagoule may be worn in wet weather.
3. A school scarf is available from the school outfitters or a plain black or navy scarf may be worn. No other scarf is permissible.

## **Physical education**

### Compulsory items

1. Maroon skort plus white polo shirt. All items as stocked by schoolblazer.
2. A long sleeved white top to wear underneath the polo shirt in cold weather.
3. Trainers.
4. Maroon knee socks for hockey and white ankle socks for netball in winter and white ankle socks in the summer.
5. A full maroon tracksuit.
6. Plain one piece swimsuit and house colour hat. (Years 7 to 8)
7. A pair of navy shorts of any style (for possible use in gymnastics, trampolining, athletics and football)
8. All girls **MUST** wear a mouth guard and shin pads for hockey. These may be purchased from sports shops, Schoolblazer, be dentist fitted mouthguards or may be ordered through the PE Department in September.
9. PE Bags - Each girl is asked to have a PE bag marked with their name on the outside, which is of an appropriate size to fit in their locker. A separate boot bag for trainers/shin pads is also desirable.

### Optional items

1. It is not essential for girls to have their own hockey stick or tennis racquet as one may be borrowed from school.
2. Astroturf trainers for hockey and track spikes for athletics are optional but are highly beneficial.
3. Fitness legging
4. Running Short

## **Mufti days**

From time to time, girls are allowed to wear their own clothes for trips or charity collections. On these days the following points must be observed:

1. Trousers, including jeans, may be worn but they must not contain any holes.
2. No clothing should be worn which shows under-garments or cleavage.
3. Sleeveless tops, with broad straps which totally cover bra straps, are acceptable.
4. Shorts and skirts must come half way down the thigh when sitting.
5. When standing upright clothes should not show any bare midriff.
6. Use of hair dye should be restricted to natural colours.



## Sixth Form dress code

*'aspirational, sophisticated, purposeful'*

The Sixth Form dress code aims to ensure that students can express their individual preferences whilst enjoying the advantages of a simple and smart approach to dress:

1. Smart, tailored jacket with a knee-length skirt or tailored trousers
2. Shirt, blouse or top
3. Suits, or a dress and jacket, may also be worn

Suitable shoes or smart boots should be worn. Jewellery should be discreet and hair should be a natural colour.

The following are not suitable for school wear: flip-flops, Ugg boots (and similar makes), jeans (of any colour), tops or dresses which are strapless. Leggings are not an acceptable alternative to trousers.

Dress down days occur on Friday with occasional additional days scheduled during the year.

### Other requirements

*Art* - An overall is compulsory. A man's shirt is acceptable for Art. Each shirt must be marked visibly on the back of the garment, on the outside.

*Art equipment* – Each girl needs to have a set of pencils, watercolour paints and small brushes which are available in school for purchase.

*Mathematical instruments* - Each girl needs two pencils (HB), a protractor, a simple pair of compasses and a 30cm ruler measuring ins, cms and mms. Expensive sets of equipment are not suitable. Each girl requires a Casio FX-001EX scientific calculator which must be named.

*School bags* - Girls need a well-designed bag that distributes weight evenly.

*Science* - An overall is compulsory. White lab coats are available from Schoolblazer. Each overall must be marked visibly on the back of the garment, on the outside.

*Watches and pens* - Where possible, it is a sensible precaution to have the name engraved on the back of watches and on the barrel of good pens which are so easily mislaid.

*Headphones* - A pair of small and basic headphones suitable for connecting to a computer.

### Marking of property

All clothing and equipment must be clearly and permanently marked. This is particularly important for valuable items including phones.

## Uniform Ordering Information

Uniform supplier: Schoolblazer.com

Company contact details: Call the Schoolblazer Helpline on 0333 7000 703 (Monday to Friday from 9am to 8pm, Saturday 10am to 4pm) or e-mail Schoolblazer at [customerservices@schoolblazer.com](mailto:customerservices@schoolblazer.com)

To order uniform

The preferred method is online on [www.schoolblazer.com](http://www.schoolblazer.com) Help with the ordering service is available from the Admissions Registrar. Orders can be made using the computers available

at school, by appointment with the Admissions Registrar for parents who do not have internet access.

Key sample items are available to try on at the senior school by appointment with the Admissions Registrar.

### **Delivery**

It is preferable to have large orders delivered to your home address.

Weekly deliveries are made free of charge to the school during term time ONLY. You will receive an e-mail confirming the despatch of your order to school.

Your order can be collected via the Senior School reception.

### **Delivery time**

Goods ordered online for home delivery should be delivered within 8 working days.

Orders delivered to school may take an additional 7 days because they are consolidated into a weekly delivery.

### **Name tagging**

Schoolblazer offers a free name-tagging service using sewn on woven name tapes. Name tags need to be ordered accordingly and they are applied free of charge for orders over £50.

We would advise that orders are placed as early as possible, due to the high levels of demand over the summer break.

### **Contact details at school**

It is important that all enquires are directed to Schoolblazer (via 0333 7000 703 or customerservices@schoolblazer.com). This is particularly important if there are concerns regarding any items you have purchased. It is useful to copy Mrs Trim (Senior School) or Prep Head into any e-mail sent so patterns can be identified.

However, if you need to contact the school:

For routine enquiries regarding your order please contact Reception.

All other enquiries and comments should be directed to the Prep Head (Dovercourt) or Mrs Trim (Senior School).

### **Second hand uniform**

A second hand uniform shop (2HUS) service is held at Dovercourt. Sales are held every half term. Stock lists and forms to sell uniform are available on the PSA section of the website (<http://www.portsmouthhigh.co.uk/>). Details from the PSA or email Julie Riggott: [PSA@por.gdst.net](mailto:PSA@por.gdst.net)

**Date: March 2018**

**Review Date: 2021**

**Deputy Head and Prep Head**